

Who for:

Mentor's CMI programmes are designed for managers and leaders at all levels. Development pathways can be built using combinations of learning units so participants and their sponsors achieve the most effective result.

Features:

- **Flexible** - can build and design own programme from a range of units to suit your needs
- **Work focused** - inputs and assessments are designed around real work examples
- **Progressive** - achievement is recognised and recorded as you go - development can be tailored as managers progress
- **Nationally recognised** - each unit is awarded CAT (Credit Accumulation and Transfer) points which can be built up and demonstrate CPD

The qualifications:

■ **Strategic Management and Leadership**

For senior managers with budget and strategic responsibility

■ **Management and Leadership**

For middle managers who implement change and are focused on the delivery of medium term targets

■ **First Line Management**

Who have first line responsibilities and are involved in day to day operations

■ **Team Leading**

Who are the most senior member in their team and work closely with them

Structure:

The qualifications are structured to give maximum flexibility. Participants can opt to make the following choices at the level right for their development.

■ **Award**

One concise unit, focused to achieve a specific area of development.

■ **Certificate**

Two units designed to broaden understanding across a number of areas appropriate to the development needed.

■ **Diploma**

Several units, giving a comprehensive programme of the key areas required to be highly effective at that level.

Mentor Contact

Further details about this and other Mentor capabilities please contact Mentor at: 01582 842077 www.mentorgroup.co.uk Contact

Overview of units

Learners can study a combination of units to suit their needs. Qualifications can be gained by studying single, double or multiple units from topics, depending on the level, as follows:

- Managing people and their performance
- Communication strategies
- Recruitment and selection
- Being a leader
- Strategic planning
- Project management
- Teams and team-leading
- Developing individuals
- Quality and customer needs
- Strategic leadership
- Marketing

Entry requirements

Most programmes have 'open access' and entry will depend on the level of qualification studied. In most cases a firm recommendation and education to the appropriate level will allow eligibility.

Support

As well as internal support from your manager and 'sponsor', Mentor Group Ltd will assign a programme manager to help you through the process. They will provide on-going coaching when needed so you get the most from the programme and achieve your qualification.

CMI Resources

The CMI has an extensive resource and information centre dedicated to management and leadership. Members at every level have full access to these resources which include:

- Study resource centre
- On-line CPD system
- Reports and research
- Management checklists
- Lending library
- Access to articles and publications
- On-line subject search
- Research assistance

For more information on the CMI go to www.managers.org.uk